



In Safe Hands
Experts in Training

In Safe Hands Health & Safety Training and Consultancy Ltd
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Dear Valued Customer,

As part of our commitment to providing the best services and training, we have collated all our company information and status into a **'Due Diligence'** pack.

This document contains:

1. Our health and safety policy statement
2. Our approvals for training and services
3. Our insurance information
4. Our quality statements

Why is it important to my Company...?

As a company you're responsible for ensuring that your suppliers are competent for roles you pay them for. This is vital particularly in the areas of health and safety where injuries or incidents could occur. This document will give you the confidence in our commitment to your legal responsibility and the quality of the services we provide.

What should I do with it...?

Keep this information in a safe place, this could be requested by an Environmental Health Officer or the Health and Safety Executive. To ensure you have carried out your **'due diligence'** on us!

May I take this opportunity to thank you for your on-going support and custom and we very much look forward to working with you in the future.

Yours sincerely,

Tim Puffer

Managing Director

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